

# To Renew your WA DEA License:

Log onto the website: <http://www.deadiversion.usdoj.gov/>

U.S. DEPARTMENT OF JUSTICE ★ DRUG ENFORCEMENT ADMINISTRATION  
**OFFICE OF DIVERSION CONTROL**

HOME REGISTRATION REPORTING RESOURCES ABOUT US

**Need to Obtain or Renew Your DEA Registration?**  
*Save Time, Apply Online*

**Registration Support**  
Call: 1-800-882-9539 (8:30 am-6:00 pm EST)  
Email: [DEA.Registration.Help@usdoj.gov](mailto:DEA.Registration.Help@usdoj.gov)

- New Applications
- Renewal Applications
- Registration Changes (Add, Delete, Drug Code, Name, Schedule)
- GMEA (Combat Meth Epidemic Act)
- Registration for Disposal of Controlled Substances
- Duplicate Certificate Request
- Duplicate Receipt of Registration
- Offices with Field Registration Program Specialists
- Order Forms (DEA 222)
- Registration Validation

**What's New**

- Unither Manufacturing, LLC (April 22, 2015)
- Sigma-Aldrich International GMBH, Sigma Aldrich Co., LLC (April 22, 2015)
- Pharmacore (April 22, 2015)
- Meridian Medical Technologies (April 22, 2015)
- Actavis Laboratories FL, Inc. (April 22, 2015)
- Rhodes Technologies (April 22, 2015)
- Almac Clinical Services Inc. (ACSI) (April 22, 2015)
- Johnson Matthey, Inc. (April 22, 2015)
- Stepan Company (April 22, 2015)

**In The News**

- DEA Issues Nationwide Alert on Fentanyl as Threat to Health and Public Safety (March 18, 2015)
- Akron, Ohio Doctor is Sentenced to 5 Years in Federal Prison for Illegally Distributing Prescription Painkillers (March 16, 2015)
- Clay County Doctor Indicted for Distributing Controlled Substances Resulting in the Death of a Patient (March 13, 2015)

**DEA Forms & Applications**

**Publications & Manuals**

**Questions & Answers**

**Meetings & Events**

**Quick Links**

- ARCOS (Automation of Reports & Consolidated Orders System)
- Cases Against Doctors
- Chemical Control Program
- CSOS (Controlled Substances Ordering System)
- EPCS (Electronic Prescriptions for Controlled Substances)
- DEA Form 106: Report Theft or Loss of Controlled Substances
- Find Your Local DEA Office
- Mailing Addresses for Topics Related to Title 21 CFR
- Medical Missions
- Submit a Tip to DEA

**EMERGENCY DISASTER**

**Got Drugs? Drug Disposal**

**ALERT**

## Online Renewal Process:

1. Select “Renew Application Online” (Shown above with red arrow)
2. Click to “Begin Application Process”—You will need to log in using your name, as it would appear on your DEA license.
3. If used on previous applications, you will need to enter your SSN.
4. Once the initial information is filled out, the exemption screen will open and **request the following information:**
  - a. **Name of Fee Exempt Institution:** enter your primary place of practice: UWMC or HMC
  - b. **The Certifying Official:**
    - i. **For UWMC:**  
Lisa Lawless - AHR Manager, Emergency Medicine  
University of Washington Medical Center  
1705 NE Pacific St  
Seattle, WA 98195  
Phone: 206-744-2126  
Email: [lrllawles@uw.edu](mailto:lrllawles@uw.edu)

ii. **For HMC:**

Lisa Lawless - AHR Manager, Emergency Medicine  
Harborview Medical Center  
1705 NE Pacific St  
Seattle, WA 98195  
Phone: 206-744-2126  
Email: [lrlawles@uw.edu](mailto:lrlawles@uw.edu)

5. **Do Not Pay the \$731 Fee, the University of Washington is a Fee-Exempt Institution.**

If you encounter any difficulty logging into the site, or renewing for your license, contact the **local DEA office:**

DEA Diversion

300 5th Ave., Ste. 1300 Seattle,

Washington 98104

P: (888) 219-1418

F: (253) 553-7757

Email: [Pandora.L.Heisler@dea.gov](mailto:Pandora.L.Heisler@dea.gov)

Website: [www.DEADiversion.usdoj.gov](http://www.DEADiversion.usdoj.gov)